

FAREHAM

BOROUGH COUNCIL

Report to Streetscene Policy Development and Review Panel

Date **2 March 2017**

Report of: **Director of Operations**

Subject: **FINAL REVIEW OF WORK PROGRAMME 2016/17 AND DRAFT
WORK PROGRAMME 2017/18**

SUMMARY

At the last meeting of the panel on 26 January 2017, members reviewed the existing work programme for 2016/17 and also consider the draft work programme for 2017/18. The Panel is now invited to assess the overall progress for the current year and finalise a draft work programme for 2017/18.

RECOMMENDATION

The Panel is now requested to:-

- (a) review the outcomes of the Panel's work programme for 2016/17;
- (b) agree a proposed work programme for 2017/18; and
- (c) submit the proposed work programme for 2017/18 to the Council for endorsement.

INTRODUCTION

1. This is the last cycle of meetings for the year and the Panel is invited to finalise its review of this year's work and confirm the draft programme for 2017/18.

THE PANEL'S TERMS OF REFERENCE

2. Under its terms of reference, the Streetscene Policy Development and Review Panel is responsible for:-
 - reporting and advising upon policies and proposals relating to the Streetscene portfolio;
 - assisting Full Council and the Executive in the development and formulation of policy; and
 - reviewing the performance of services provided directly or indirectly by the Council.

WORK PROGRAMME – CURRENT YEAR 2016/17

3. Appendix A to this report contains details of the current year's work programme for review by the Panel.
4. Members are asked to note the following revisions to the work programme:

STREETSCENE POLICY DEVELOPMENT AND REVIEW PANEL WORK PROGRAMME – 2017/18

5. Appendix B sets out details of the proposed items for consideration during 2017/18. As the Panel now focuses on 'policy development', it is suggested that smaller working groups are allocated to work with officers on specific subjects. The Panel is also likely to consider reports on specific subjects. The Panel is also likely to consider reports on a specific subject on more than one occasion during the course of the year, as the policy is developed and before final recommendations are made to the Executive.
6. It is also for the Panel to consider whether any reviews of items under the Council's policy framework will be included in the 2016/17 programme.
7. Appendix C contains a list of the plans and strategies currently contained in the Council's policy framework.

RISK ASSESSMENT

8. There are no significant risk considerations in relation to this report.

CONCLUSION

9. To summarise, the Panel is now invited to:-
 - (a) review the outcomes of the Panel's work programme for 2016/17;
 - (b) agree a proposed work programme for 2017/18; and
 - (c) submit the proposed work programme for 2017/18 to the Council for endorsement.

Appendices:

Appendix A – Progress on Actions 2016/17

Appendix B – Streetscene Policy Development and Review Panel Work Programme 2016/17

Appendix C – Policy Framework

Appendix D – Streetscene Policy Development and Review Panel Proposed Work Programme 2017/18

Background Papers:

Reference Papers:

Enquiries:

For further information on this report please contact Paul Doran. (Ext 4572)

**Streetscene Policy Development and Review Panel – 3 March 2016
Progress on Actions since last meeting of 2016/17**

Date of Meeting	3 March 2016
Subject	Final Review of Work Programme for 2015/16 and Draft Work Programme 2016/17
Type of Item	Review
Action by Panel	<p>The Panel considered a report by the Director of Operations which gave a final review of the Panel's work programme for 2015/16 and the draft work programme for 2016/17.</p> <p>The Director of Operations addressed the Panel and directed member to Appendix D of the report which set out the Panel's proposed work programme for 2016/17, and offered members another opportunity to put forward suggestions for the work programme. The Chairman suggested that an unallocated item be added onto the work programme for a Verbal Update on Vanguard.</p> <p>It was AGREED that the Panel:-</p> <ul style="list-style-type: none"> (a) approves the work programme 2015/16; (b) agrees, subject to the inclusion of the unallocated item of 'Verbal Update on Vanguard', the proposed work programme for 2016/17; and (c) submits the proposed work programme to the Council for endorsement.
Outcome	Proposed work programme submitted to Council at its meeting 28 April 2016.
Link Officer	Paul Doran
Subject	Members Open Forum
Type of Item	Question and Answer
Action by Panel	<p>At the invitation of the Chairman, Councillors Ford, JP, Mrs K Trott and Miss T Harper, Executive Member for Streetscene joined the Panel for this item.</p> <p>The Chairman invited Councillor Ford to present his question to the Panel, and his question was:</p> <p>"Whilst understanding that our recycling rates are pretty good in comparison with other authorities in the County, they are</p>

pretty static over recent time. I wonder what initiatives we are considering to help drive the rate up? Is there a forum with say project INTEGRA partners for discussing specific initiatives and authorities across the country for the exchange of ideas?"

The Recycling Co-Ordinator provided the following response:

"There are a number of initiatives undertaken by Fareham Borough council, both singly and in conjunction with Project Integra, to promote recycling. These are:

- Bin Collection Calendars – which are delivered to each household in the autumn providing information on bin collection dates and how/what to recycle;
- Pledge to Recycle – Web-based campaign was developed to encourage people to take a Pledge to Recycle. All Pledges were entered into a free prize draw to win a hamper donated by Sainsbury's;
- Flat Bags – bags have been delivered to flats for them to store recyclables in an effort to reduce the incidents of plastic bags going into the recycling bin;
- Talks and Presentations – to groups, schools etc;
- RCV Livery – the refuse collection vehicles will be fitted with new recycling and food waste messages over the next few weeks.
- Bulky Waste – Fareham Borough Council is working closely with Project Integra to send more furniture for re-use, rather than collecting it as bulky waste. When a customer calls to book a bulky waste collection they will be asked a number of questions to see if the item is suitable for re-use, and if so they will be invited to arrange a free collection with a local re-use charity.
- Champions – Project Integra through Hampshire County Council are running a scheme with volunteer 'champions' who promote messages about food waste and home composting. They will pass on tips and advice through giving talks, attending local events or contributing articles for websites or community newsletters.

The Chairman then invited Councillor Mrs Trott to present her question to the Panel.

Her questions was:

"I remember that you responded to a resident who complained about the litter situation at the jct.11 motorway by e-mail earlier

this year. You pointed out the safety implications for litter pickers but it was cleared.

Most unfortunately both sides of the slipway are in a bad state with unsightly littering particularly bad again on the upward slope, the western side. This also extends down the slope towards Southampton.

Littering is particularly bad next to the lay-by. Could we not have a bin there to encourage proper disposal? How often are those areas litter picked? Is there a regular cleaning regime?"

The Operations Manager provided the following response:

'Officers are aware of the build-up of litter at the lay-bys near the motorway junction. As previously discussed, due to the speed limits in force here we need to arrange appropriate traffic management before we are able to undertake the litter clearance safely and must also book the necessary lane closures with the Highway authority. These arrangements are currently being made and a date will soon be set for this work.

The requirement for traffic management came about as a result of a fatal accident involving a litter picker working for a private company in 2007. The private company assumed all safety issues were sound with good risk assessments and method statements and expected the 3rd party driver to be at fault. However, the company was pursued by the Health & Safety Executive for a lack of traffic management. Despite an appeal at the High Court they received a significant fine and thus a precedent has been set by the Courts. Further to this event and from October 2014, not complying with Chapter 8 (Safety at Street Works) was made a criminal offence.

The Operations team currently undertake a major tidy up of the junction on two occasions per annum that includes litter picking, grass cutting and the cutting back of overgrowth. Further litter picks are arranged in between these operations as and when there is a build-up of debris. The traffic management is expensive (up to £1,250 per occasion) and Officers are looking at securing a few dates through the year, rather than as and when, so that we do not have to wait for the traffic management companies to find some time to fit us in. However, this may prove problematic due to the need to co-ordinate lane closures with the Highway authority so as not to conflict with any separate road works nearby and the requirement of a minimum notice period of two weeks prior to work commencing.

The suggestion to install a litter bin at each layby is not without issue. The bins are likely to be filled on a regular basis as the lorry drivers that park here would most likely take the opportunity to clear out their cabs and use this facility for their waste disposal. Indeed bins were installed here a number of years ago and were removed for this very reason. In addition, the provision of bins would not negate the need to litter pick the debris that is discarded by passing cars or wind-blown onto the adjacent verges. Therefore, the proposal to install litter bins would introduce an additional high frequency operation that would

	not solve the main issue of litter on the verges.” The Chairman thanked officers and members for their participation in the Members Open Forum.
Outcome	Completed.
Link Officer	Paul Doran
Date of Meeting	9 June 2016
Subject	Review of Work Programme 2016/17
Type of Item	Review
Action by Panel	<p>The Panel considered a report by the Director of Operations which reviewed the Panels’ work programme for 2016/17.</p> <p>The Director of Operations addressed the Panel and offered members the opportunity to put forward suggestions for any items that they would like to put on the work programme for 2016/17.</p> <p>Councillor Martin addressed the Board and enquired as to whether an item on the Future of Recycling for Hampshire, which is currently planned to go to the Project Integra Strategic Board, could go to the Panel with the outcomes of the decisions made by Project Integra. The Director of Operations confirmed that an update on this could be provided to the Panel but at present he is unable to advise when this could happen as he is unsure of when it will be dealt with by Project Integra.</p> <p>It was AGREED that the work programme for 2016/17, as set out in Appendix A to the report, be approved.</p>
Outcome	Work programme agreed.
Link Officer	Paul Doran
Subject	Presentation on Streetscene Services and Key Achievements
Type of Item	Presentation
Action by Panel	<p>The Panel received a presentation from the Director of Operations, the Refuse Recycling and Transport Manager, the Operations Manager and the Public and Open Spaces manager on the Services within the Streetscene department, the key achievements made in each area over the past 12 months and the key objectives for 2016/17.</p> <p>The services which members received information on included; transport management, refuse and recycling collections, trade waste, fridge collections, healthcare waste, clothing and textile recycling, grounds maintenance, street cleansing, public toilets, bus shelters, cemeteries, Fareham in Bloom and parks and open spaces.</p>

	It was AGREED that the Director of Operations, the Refuse Recycling and Transport Manager, the Operations Manager and the Public and Open Spaces Manager be thanked for their informative presentation.
Outcome	Presentation noted
Link Officer	Paul Doran, Kitty Rose, Sue Woodbridge and Mick Gore.
Date of Meeting	14 July 2016
Subject	Review of Work Programme 2016/17
Type of Item	Review
Action by Panel	<p>The Panel considered a report by the Director of Operations which reviewed the Panel's work programme for 2016/17.</p> <p>The Director of Operations informed the Panel of an error on Appendix A of the report, the date for the October meeting should read 20 October 2016 and not 02 October 2016.</p> <p>It was AGREED that, subject to the correction of the date for the October meeting, the draft work programme as set out in Appendix A of the report be approved.</p>
Outcome	Work Programme approved
Link Officer	Paul Doran
Subject	Annual Report on Street Cleansing Service
Type of Item	Information
Action by Panel	<p>The Panel considered a report by the Director of Operations on an annual review of the Street Cleansing Service.</p> <p>The Operations Manager informed the Panel that the Vanguard intervention is currently taking place within the department and that one of the areas that has been reviewed was the bulky waste service, where it was resolved that the service is operating extremely efficiently and there is no requirement to streamline the service further.</p> <p>Councillor Price enquired as to how the trial of the free dog waste bags is going and whether there has been any review of the trial yet. The Operations Manager confirmed that the trial is still on-going and that they are currently working with the Communications team to find ways of being able to measure the results of the trials.</p> <p>Members also enquired if the trial was going to spread into other problem areas across the Borough. The Operations Manager confirmed that this was currently being discussed.</p> <p>It was AGREED that the content of the report be noted.</p>

Outcome	Content of report noted
Link Officer	Mick Gore
Subject	Annual Review of Trade Waste Service
Type of Item	Information
Action by Panel	The Panel considered a report by the Director of Operations on an annual review of the Trade Waste Service. It was AGREED that the content of the report be noted.
Outcome	Content of report noted
Link Officer	Kitty Rose
Subject	Members Open Forum
Type of Item	Question and Answer
Action by Panel	The Chairman addressed the Panel and informed them that no written questions had been submitted for this item, he then invited any members to put forward any questions they may have for any of the Officers regarding any Streetscene related topic. At the Invitation of the Chairman, Councillor Mrs Bayford addressed the Panel on this item. She enquired as to what penalties or enforcement action could be taken against people who let their dogs off their leads in areas where this is not permitted, such as Holly Hill Park. The Director of Operations addressed the Panel and informed them that unfortunately this is not the responsibility of the Streetscene department but he would pass the details to the Head of Parking and Enforcement who would contact Councillor Mrs Bayford to discuss this problem.
Outcome	Suggestions and comments noted.
Link Officer	Paul Doran
Date of Meeting	8 September 2016
Subject	Review of Work Programme 2016/17
Type of Item	Review
Action by Panel	The Panel considered a report by the Director of Operations which invited members to review the work programme for 2016/17. Councillor Keeble addressed the Panel and informed them that as part of the review of the Allotment Agreement there would be a Officer/Member working group set up to help with this review. The Panel was asked for volunteers for the working party, it was agreed that Councillor's Keeble and Mrs Brady be appointed to the working group.

	<p>Councillor Price requested a report on the challenges of recruiting Heavy Goods Vehicle (HGV) drivers be brought to the panel at the next meeting. The Director of Operations agreed that a verbal report providing an update on the Council's upcoming recruitment campaign for HGV drivers can be provided at the October meeting.</p> <p>Councillor Martin requested a report providing an update on Waste Prevention to be added to the 2016/17 work programme. The Director of Operations suggested that this be included on the work programme for the March meeting.</p> <p>It was AGREED that:-</p> <p>(a) a verbal update on the outcomes of the recruitment campaign for HGV drivers be added to the 20 October meeting;</p> <p>(b) a report on waste prevention be added to the 3 march 2017 meeting; and</p> <p>(c) Subject to the inclusions of (a) and (b) above, the work programme for 2016/17 be approved.</p>
Outcome	Work Programme approved
Link Officer	Paul Doran
Subject	Allotment Review
Type of Item	Information
Action by Panel	<p>Councillor's J M Englefield and R H Price, JP declared a non-pecuniary interest in this item as they both have allotments within the Borough.</p> <p>The Chairman addressed the Panel on this item and read out the following comments provided by Councillor Butts who was unable to attend the meeting: <i>'The agenda item on Allotments provides an opportunity to publicly thank the Horticultural Development Officer, Matt Wakefield for the sterling work he did to 'encourage' Southern water to resolve the water supply issues at Sainsbury's Allotments over the summer. We were within just a couple of days of major issues – crop and plant loss due to the dry conditions and no effective water supply – requiring all of Matt Wakefield's effort, and contingency planning, to resolve before it was too late.'</i></p> <p>It was AGREED that the content of the report be noted.</p>
Outcome	Content of report noted
Link Officer	Sue Woodbridge
Subject	Annual Report on Recycling

Type of Item	Information
Action by Panel	<p>The Panel considered a report by the Director of Operations which provided an annual update on the performance of the recycling facilities within the Borough.</p> <p>The Panel enquired as to whether Officer's had reconsidered the possibility of collecting food waste. The Director of Operations informed members that the situation regarding food waste has not changed since this was last considered and that the capital and revenue costs involved with implementing this service could not be justified against the small amount of difference that the collection of food waste would make to the Council's recycling figures.</p> <p>The Recycling Co-Ordinator also addressed the Panel to remind them that there is a visit to the Energy Recovery Facility (ERF) and Material Recovery Facility (MRF) arranged for 19 October 2016, if any Members are interested in going please let her know.</p> <p>It was AGREED that the content of the report was noted.</p>
Outcome	Report noted
Link Officer	Kitty Rose
Date of Meeting	20 October 2016
Subject	Review of Work Programme 2016/17
Type of Item	Review
Action by Panel	<p>The Panel considered a report by the Director of Operations which reviewed the Panel's work programme for 2016/17.</p> <p>It was AGREED that the work programme for 2016/17, as set out in Appendix A to the report, be approved.</p>
Outcome	Report noted
Link Officer	Paul Doran
Subject	Outcome of Recruitment Campaign
Type of Item	Information
Action by Panel	<p>The Panel received a verbal update by the Refuse, Recycling and Transport Manager on the outcome of the recruitment campaign for HGV drivers.</p> <p>She informed the Panel that there were 4 vacancies, and due to the change in the recruitment methods by expanding the advertising remit which promoted a high level of applicants, they have successfully filled all 4 posts.</p>

	The Panel thanked the Refuse, Recycling and Transport Manager for her updated.
Outcome	Verbal Report Noted.
Link Officer	Kitty Rose
Subject	Annual Review of Grounds Maintenance Service
Type of Item	Information
Action by Panel	<p>The panel considered a report by the Director of Operations on an annual review of the Grounds Maintenance Service.</p> <p>At the invitation of the Chairman Councillor Miss T Harper, Executive Member for Streetscene addressed the Panel on this item.</p> <p>The Panel asked several questions regarding the frequency of grass cutting, if any money from developers is provided for grass cutting on new developments, the pressures on the service as new land is taken into the Council's control and the issues surrounding identifying who is the responsible authority for grass cutting on land.</p> <p>The Panel were informed that the grass cutting is done approximately 14 times a year, with the maximum that can be achieved being 16, but the frequency will depend on weather conditions throughout the year. In relation to developer contributions, the Panel were informed that through the 106 agreements that developers are required to pay an element of that will be for grass cutting, and that these agreements are generally for 10 years. The Director of Operations informed the Panel that the status of the grass cutting service is regularly evaluated especially as new land is taken on to ensure that the service can be maintained and delivered within the confines of the current budget. Lastly the Panel were informed that Fareham Borough Council has been working with Hampshire County Council on a mapping exercise to identify land ownership. This will result in a comprehensive map being produced clearly showing the ownership of each plot of land, which will make future enquires much simpler to respond to.</p> <p>It was AGREED that the content of the report be noted.</p>
Outcome	Report noted.
Link Officer	Mick Gore
Subject	Members Open Forum
Type of Item	Question and Answer
Action by Panel	<p>The Chairman invited Councillor Ford to address the Panel as he had submitted a question.</p> <p>His question was "Given that we have a commercial arm to our waste collection service in order to generate income, does the same apply to our ground maintenance function? For example, would we 'sell' our grass cutting service to other (Public</p>

Service) organisations such as schools?”

The Chairman provided the following response “The issue of ‘selling’ the Council’s services such as grass cutting and other grounds maintenance operations is a matter that Officers will be exploring in greater detail in the future. The Grounds team already provide a small amount of minor works for local sports clubs such as pitch marking and grass cutting. This year it is estimated that the above work will provide an income of approximately £1,000. This is in addition to the litter picking for Hampshire Countryside and a bin emptying service for the English Heritage Site at Titchfield Abbey. This provides an income of around £2,600 per annum for the Operations team.

Caution is needed when progressing this proposal, particularly with regard to the scale of the work as smaller contracts and parcels of work can place additional operational demands on the team without always providing enough on the existing maintenance teams that in turn can have a detrimental effect on the standards of maintenance achieved with the current grounds operations undertaken in the Borough.

Larger value contracts may need significant up-front capital investment to provide the necessary vehicles and equipment to undertake the work and also carry a risk that, after the initial term, the contract will not be won at the next attempt thus resulting in the need to dispose of the acquired assets. The type of contract also requires a significant amount of Officer time to be spent on the tendering process to ensure the bid not only has a chance to succeed but is also sustainable and affordable for the Council. This can place a high demand on the existing management resource that could lead to issues with the day to day operation all without any security that a bid will be successful.

Recently, the Grounds team have taken over the grounds maintenance of Daedalus Airfield and this has provided a saving in maintenance costs for the airfield operator and therefore in turn, for the Council. The Grounds service is also expanding annually as new areas of land are adopted in the Borough each year, most recently, the large and on-going Coldeast development. Officers need to ensure the service is not overstretched and is best placed to undertake the maintenance of these additional parcels of land without compromising the existing standards achieved generally in the Borough so that any further expansion of the service by selling its operations to others is sustainable for the service.

It is understood that the Portchester Crematorium Grounds Maintenance contract will shortly come up for tender and Officers are already currently looking into this as a viable option to submit a tender for the Council’s services, as the work is located within the Borough and would be complimentary to the teams portfolio of work.

Officers in Streetscene are currently busy working with Hampshire Highways to secure a new agency agreement for Highway grass, shrub and hedge maintenance. The existing agreement comes to an end in Spring 2017 and Officers are working to ensure that existing maintenance standards are not compromised for the residents of Fareham and that Fareham Borough

	<p>council continue to provide this service.</p> <p>Another project that Officers are looking to explore over the coming year is the option of bringing grounds maintenance work that is currently outsourced to private contractors back as an in house service. Officer will be evaluating if work such as the Hedge and Sports Maintenance contract and a number of other smaller parcels of work could be brought back in house cost effectively. There would be a need for some capital investment in vehicles and plant to realise this proposal but there are a number of advantages that this option could provide:</p> <ul style="list-style-type: none"> • A more flexible management of the hedge and sport tasks by having direct control of the operational staff. • Increased range of equipment available to the team and therefore, the opportunity to provide an income from selling the specialist operations to others. • Ability to absorb small amounts of additional work without any extra cost compared to the current contractual arrangements requiring any extra work to be funded by an agreed schedule rate. • Greater team resilience and flexibility through more staff resource. <p>In summary, the priority for the team is to first secure a new Highway Maintenance Agency Agreement, then fully evaluate the potential to bring existing outsourced contract work back in house. Following this to ensure that the Grounds Maintenance team are in a strong and stable position before exploring further the expansion of our services to outside bodies. In the meantime, this would not preclude consideration being given for small items of work to be 'sold' if this can be achieved compromising the existing service provision."</p> <p>At the Invitation of the Chairman Councillor's Cunningham and Mrs Heneghan addressed the Panel on this item.</p> <p>The Chairman thanked Officers and Members for their participation in the Members Open Forum.</p>
Outcome	Information Noted.
Link Officer	Mick Gore
Date of Meeting	26 January 2017
Subject	Preliminary Review of Streetscene Policy Development and Review Panel Work Programme 2016/17 and Draft Work Programme 2017/18
Type of Item	Programming
Action by	The Panel considered a report by the Director of Operations which reviewed the Panel's Work Programme for 2016/17 and

Panel	<p>looked at the draft Work Programme for 2017/18.</p> <p>The Director of Operations invited members to put forward suggestions for the 2017/18 work programme. Member's suggestions included; an annual report from Project Integra and a presentation from Hampshire County Council regarding the proposed changes to the Household Waste and Recycling Centres (HWRC's). The Director of Operations suggested to members that the Head of Project Integra be invited to a future meeting of the Panel, where he would be able to take questions from members. With regard to the HWRC's, he informed the Panel that the plans for the revised opening hours have now been placed on hold until later in the year, and therefore it would not be appropriate at this time to look at this, but it could be something that could be considered at a later date.</p> <p>It was AGREED that members:-</p> <p>(a) give initial consideration to the outcome of the Panel's work programme for the current year, 2016/17; and</p> <p>(b) consider the work programme for the next municipal year, to which further consideration can be given to those matters at the next meeting of the Panel on 2 March 2017.</p>
Outcome	Report Noted.
Link Officer	Paul Doran
Subject	Report on Progress of New Corporate Cleaning Contract
Type of Item	Information
Action by Panel	<p>The Panel considered a report by the Director of Operations on an update of the performance of the Corporate Cleaning Contract that was awarded to Hi Spec Services.</p> <p>It was AGREED that the content of the report be noted.</p>
Outcome	Content of report noted.
Link Officer	Angie Ostler
Subject	Report on New Contract for Bus Shelter Maintenance and Cleaning
Type of Item	Information
Action by Panel	<p>The panel considered a report by the Director of Operations which provided an update on the progress of the bus shelter replacement and maintenance contract that was awarded to Queensbury Shelters Ltd for the next 5 years.</p> <p>Councillor Price, JP suggested that a report be added to the 2017/18 work programme providing a further update to the progress of the new contract as it is still very much in its early days.</p>

	It was AGREED that the content of the report be noted.
Outcome	Content of report noted.
Link Officer	Sue Woodbridge
Subject	Additional Item
Type of Item	Information
Action by Panel	<p>The Director of Operations addressed the Panel to provide an update regarding the Textile Recycling Contract.</p> <p>He informed members that the Textile Recycling contract with the European Recycling Company Ltd (ERC) comes to an end in April 2017. Due to the success of this contract an Executive individual delegated decision was made on 13 January 2017 to extend this contract for a further 2 years.</p>
Outcome	Noted.
Link Officer	Paul Doran

**STREETSCENE POLICY DEVELOPMENT AND REVIEW PANEL – WORK PROGRAMME
2016/17**

Date	Subject	Type of Item
9 June 2016	• Review of Work Programme 2016/17	Programming
	• Presentation on Streetscene Services and Key Achievements	Presentation
14 July 2016	• Review of Work Programme 2016/17	Programming
	• Annual Review of Trade Waste Service	Information
	• Annual Report on Street Cleansing Service	Information
	• Members Open Forum	Question and Answer
8 September 2016	• Review of Work Programme 2016/17	Programming
	• Allotment Agreement Renewal	Information
	• Annual Report on Recycling	Information
20 October 2016	• Review of Work Programme 2015/16	Programming
	• Annual Report on Grounds Maintenance Service	Information
	• Verbal Update – Outcome of Recruitment Campaign	Information
	• Members Open Forum	Question and Answer
26 January 2017	• Preliminary Review of Work Programme 2016/17 & 2017/18	Programming
	• Report on Progress of New Corporate Cleaning Contract	Information
	• Report on New Contract for Bus Shelter Maintenance and Cleaning	Information
2 March 2017	• Final review of the Work Programme for 2016/17 and draft Work Programme for 2017/18	Programming

	<ul style="list-style-type: none">• Report on Textile Recycling	Information
	<ul style="list-style-type: none">• Hedge Cutting Contract Review	Information
	<ul style="list-style-type: none">• Waste Prevention Update	Information
	<ul style="list-style-type: none">• Members Open Forum	Question and Answer

FAREHAM BOROUGH COUNCIL

POLICY FRAMEWORK

Under the Constitution, the plans and strategies to be adopted or approved by the full Council are:-

- (a) Sustainable Community Strategy;
- (b) Housing Strategy;
- (c) Food Safety Service Plan;
- (d) Licensing Policy;
- (e) Plans and Alterations comprising the Development Plan;
- (f) Development Plan Documents;
- (g) Community Safety Strategy;
- (h) Corporate Vision, Values, Objectives and Priority Actions.

**STREETSCENE POLICY DEVELOPMENT AND REVIEW PANEL
PROPOSED WORK PROGRAMME FOR 2017/18**

<u>MEETING DATES FOR 2017/18</u>	<u>ITEMS</u>
8 June 2017	<ul style="list-style-type: none"> • Review of Work Programme 2017/18 • Presentation on Streetscene Services and Key Achievements
13 July 2017	<ul style="list-style-type: none"> • Review of Work Programme 2017/18 • Annual Review of Trade Waste Service • Annual Report on Street Cleansing Service • Presentation by Head of Project Integra • Members Open Forum
7 September 2017	<ul style="list-style-type: none"> • Review of Work Programme 2017/18 • Annual Review of Recycling • Annual Report on Grounds Maintenance
2 November 2017	<ul style="list-style-type: none"> • Review of Work Programme 2017/18 • Hedge Cutting Contract Review • Members Open Forum
25 January 2018	<ul style="list-style-type: none"> • Preliminary Review of Work Programme 2017/18 and Draft Work Programme 2018/19 • Annual Review of Bus Shelter Maintenance Contract
1 March 2018	<ul style="list-style-type: none"> • Final Review of Work Programme 2017/18 and Draft Work Programme 2018/19 • Members Open Forum